Are you looking for a challenge in a stimulating, dynamic and international environment?
The Institut Laue-Langevin (ILL) is situated in Grenoble, France, and is Europe's leading research facility for fundamental research using neutrons. It operates the brightest neutron source in the world, and receives over 2000 visiting scientists per year to carry out world-class research in a wide variety of scientific fields. The Institute has a workforce of over 500, with more than 30 different nationalities. We are currently recruiting for our new:

Head of the Human Resources Service (M/F)

Duties:
Reporting directly to the Head of Administration you will assist in defining the ILL's human resources strategy in collaboration with the Institute's directors. You will be responsible for managing and implementing its human resources policies. This includes in particular:

- Managing the different teams in the Service, and creating an environment favourable to the development of their skills
- Coordinating the different projects and activities in the areas of staff administration, payroll, recruitment, training and careers management (GPEC)
- Running the annual campaigns to consult and negotiate with the staff representative bodies, whilst maintaining the healthy social climate at the Institute
- Assisting in the preparation and monitoring of the annual and multiannual staff costs budget, in collaboration with the Finance Service
- Providing support and advice to the directors and managers
- Ensuring full compliance with French labour legislation and the ILL's Collective Agreement and different company agreements, and contribute creatively to the future development of these agreements
- Managing cases of labour litigation and disciplinary issues
- Maintaining and encouraging the ILL's policy in terms of equal opportunities, diversity and quality of life at work.

Qualifications and experience:
- 5th-year university qualification in Human Resources, Law or equivalent
- At least 10 to 15 years in human resources administration, with significant management experience in an equivalent post
- Strong management skills, including established capacities in communication, negotiation and the use of management information systems
- Excellent knowledge of French labour legislation, with the ability to apply it with pragmatism in a variety of situations
- Great personal integrity; a sense of initiative; service-minded
- Capacity to nurture a good team spirit
- Experience in a scientific and multicultural environment would be an advantage.

Language skills:
As an international research centre we are particularly keen to ensure that we attract applicants from outside France. You must have an excellent command of both French and English. Knowledge of German would be a major advantage.

Notes:
This is an indefinite-term contract.

How to apply:
Please submit your application before **22/09/2019,** via our internet site: http://www.ill.eu/carrieres (job ref. : **19/33).**

We are committed to equal opportunity and diversity; we therefore encourage anyone with relevant qualifications to apply.