VACANCY

The Institut Laue-Langevin (ILL), situated in Grenoble, France, is Europe's leading research facility for fundamental research using neutrons. The ILL operates the brightest neutron source in the world, and welcomes more than 2000 visiting scientists per year to carry out world-class research in a wide variety of scientific fields. Funded primarily by its three founder members: France, Germany and the United Kingdom, the ILL has also signed scientific collaboration agreements with 12 other countries. The Institute has over 500 employees, with more than thirty different nationalities.We are currently looking for a:

Head of Finance Service (F/M)

Duties:

Reporting to the Head of the Administration Division, you will be proactive in bringing forward proposals. You will be responsible for the financial, accounting and fiscal policies implemented at the ILL, while guaranteeing the availability of reliable information and supporting analysis to ensure optimum management of our organisation in the short, medium and long term. Your main duties will be to:

- Steer and implement the ILL's financial policy by guaranteeing compliance with the decisions taken and, in particular, with the budgets voted by the governing bodies:
  - Coordinate and participate in the preparation and implementation of annual budgets and 5-year and 10-year financial plans
  - Guarantee the quality of the legally required financial statements (reliability, completeness, meeting of deadlines) and the production of the ILL's accounts (application of French (French GAAP) and international accounting standards (IFRS))
  - Implement reporting tools and frequency of reports meeting ILL Management requests
- Manage the different teams within the Service (accounts, cash management, budget,...) developing collaborative work
- Coordinate cross-functional tasks, in particular:
  - Act as the interface with ILL Management and the Divisions under the supervision of the Head of the Administration Division
  - Monitor the progress of projects in terms of budget control
  - Assist ILL Management with the preparation of documents for submission to the committees and governing bodies
  - Participate in the definition of strategic plans.

Qualifications and experience:

- You have a Master's degree in a relevant field, together with at least 10 years' professional experience in a similar post, preferably in a research centre, SME or audit firm.
- Strong management skills, including established capacities in communication and the use of management information systems.
- Working experience in an international environment would be greatly appreciated.
- Great personal integrity; a sense of initiative; service-minded.

To succeed in this post, you must be able to combine involvement in issues relating to financial strategy with a strong hands-on role, particularly in accounting and budget operations.

Language skills:

As an international research centre, we are particularly keen to ensure that we also attract applicants from outside France. A sound knowledge of English and French is essential; knowledge of German would be an asset.

Notes:

This post is a permanent position

Benefits:

Generous company benefits (expatriation allowance), relocation assistance and language courses may be offered (for more information, please consult our employment conditions).

How to apply: Please submit your application on line, no later than **12/09/2019**, via our website: www.ill.eu/careers (Vacancy reference: ref. 19/32).

We are committed to equal opportunity and diversity; we therefore encourage anyone with relevant qualifications to apply.