



## **Job vacancy**

### **Employer:**

SC Bosch Service Solutions

Address: 10 Coriolan Brediceanu Street.

City : Timisoara

Mobile phone: 0749 999 010

Contact person: Ioana Popa

E-mail: fixed-term.Ana-Maria-Ioana.Popa@ro.bosch.com

Zip Code : 300011

Country : ROMANIA

Region: West

### **Title of post and job description:**

**Economist for external accounting Accounts Receivable for ACR with English knowledge language**

- Checking and posting of incoming payments in SAP;
- Creation of payment advices
- Printing and sending of dunning letters;
- Reconciliation and monitoring of interfaces, including correction of mistakes;
- Request of credit information at credit agency;
- Maintenance of credit limits in SAP;
- Weekly control of credit limit exceeding;
- Preparation and sending of Netting data;
- Reconciliation of credit notes and debit notes;
- Creating and sending of account statements;
- Checking completeness and correctness of documents;
- Archiving documents in SAP;
- Writing of documentations;
- Communication with internal contacts.

**Number of available posts: 2**

### **Requirements:**

- University degree (studies in financial/ accounting field);
- English – B2;
- Good knowledge in SAP: Module FI;

- Good knowledge in MS Office (Excel);
- Affinity to work with figures
- Careful and structured working method/performance;
- Good ability of communication and teamwork;
- Ability to work under pressure during peak periods and meet the deadlines;
- 2 years of experience in accounting and SAP.

**Languages:** English - advanced

Educational level : University

Experience Needed: Yes ( 0-3 years)

Driving Licence: No

Last application data : Not applicable

Minimum Salary: Confidential

Maximum Salary: Confidential

Starting Data: Depending to the project

Ending Data: Not applicable

Contract: Undetermined

Hours week : 40 h/ week

Net Gross: Confidential

Currency : Ron

Period: Undetermined

How to apply: CV in english to [fixed-term.Ana-Maria-Ioana.Popa@ro.bosch.com](mailto:fixed-term.Ana-Maria-Ioana.Popa@ro.bosch.com)

and mail cc: [eures@regione.sicilia.it](mailto:eures@regione.sicilia.it)